

Leyland Town Deal Advisory Board

Thursday, 13th May, 2021, 5.30 pm

Virtual Meeting

Agenda

- 1 Welcome, Introductions and Apologies**
- 2 Minutes of previous meeting held on 19 March 2021**
- 3 Update/recap on work to date (SRBC)**
 - website
- 4 Headlines of May submission and sign-off of key messages (Steer-ED)**
- 5 Agree timescales and forward look (SRBC)**
- 6 Procurement (SRBC)**
 - o Business case development
 - o Professional services
- 7 Any other business**
- 8 Date of the next meeting**

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Gary Hall
Chief Executive

Electronic agendas sent to Members of the Leyland Town Deal Advisory Board

The minutes of this meeting will be available on the internet at www.southribble.gov.uk

Forthcoming Meetings
To be confirmed

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- Tom Stables – Digital Lancashire
- Bernie Keenan – Progress Housing
- Rosie Jenkins – BEIS

45 Minutes of last meeting 29.10.2020

The minutes of the last meeting held on 29 October 2020 were agreed.

46 Offer of Funding and Heads of Terms - for approval

Jonathan Noad presented the draft Heads of Terms from the Ministry of Housing and Local Government, which had been circulated with the agenda, offering the £25M funding. The Board agreed the Heads of Terms, which would be signed by the Chair and South Ribble Borough Council's Chief Executive as the accountable body.

Jonathan reported that more detailed financial information and plan for meeting the funding conditions was required and submitted by 25 May 2021.

The next phase is to split the funding between projects and to apply for planning permission. It was reported that the land acquisition as part of the project was progressing and an update would be provided to the next meeting. A bid had also been submitted for additional capacity funding.

Members of the Board queried any match funding that was required as part of the bid with re-assurance provided that the Council had made provision for this and would be looking at other sources of funding. It is envisaged that building would be completed in the 2022/2023 financial year.

The Board lent its support to the implementation of the project and continuing to strengthen relationships and engage with communities and businesses as the project progresses. Workshops would be arranged for the Board to continue to be engaged with key strands of the project.

47 Stage 2 Business Case Development

This has been covered at minute 46 and would be taken forward as part of the Board Workshops.

48 Website Development

Gill Beaghan updated on the development of the Leyland Board website and gave a demonstration of the prototype site. Members of the Board were asked to send their organisation's logo to Gill for the website (Gillian.beaghan@southribble.gov.uk).

It was agreed to extend the membership list on the website so that it was more inclusive. Board Members agreed to provide any comments on the website by the end of the following week so that the website could be made live.

Moving forward it was felt that a pen portrait of Board Members and possible talking head videos would provide more human interest. The general email address would be managed by the Investment and Skills team at the Council. Board Members agreed to promote the website once launched via their own communications and social media channels.

49 Any other business

None.

50 Date of next meeting

To be arranged for the summer, with workshops arranged during May 2021.

Chair

Date

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